

1. Privacy

Thank you for visiting www.circa2020redlands.com. Your privacy is important to Client (referenced further as “we”, “us” and “our”). We are committed to protecting personally identifiable information you may provide us through our Website. We have adopted this Privacy Policy (“Privacy Policy”) to explain what information may be collected on our Website, how we use this information, including our successors, parents, subsidiaries, affiliates, and related companies, and under what circumstances we may disclose the information to third parties. This Privacy Policy applies only to information we collect through our Website and does not apply to our collection of information from other sources.

2. Introduction

This Privacy Policy, together with the [Terms of Use](#) posted on our Website, sets forth the general rules and policies governing your use of our Website. Depending on your activities when visiting our Website, you may be required to agree to additional terms and conditions.

We keep this Privacy Policy posted on our Website and you should review it frequently, as it may change from time to time without notice. Any changes will be effective immediately upon the posting of the revised Privacy Policy. WHEN YOU ACCESS OUR WEBSITE, YOU CONSENT TO THE TERMS OF THIS PRIVACY POLICY. IF YOU DO NOT AGREE TO THIS PRIVACY POLICY, OR TO ANY CHANGES WE MAY SUBSEQUENTLY MAKE, IMMEDIATELY STOP ACCESSING OUR WEBSITE.

3. Collected Information

Our Website has the ability to collect two types of information from and about you: (a) information that you provide that personally identifies you and (b) information that does not personally identify you that we automatically collect when you visit our Website or that you provide us.

Personally Identifiable Information: Our definition of personally identifiable information includes any information that may be used to specifically identify or contact you, such as your name, postal and email addresses, phone number, credit card information, etc. In certain circumstances, we may request, allow, or otherwise provide you an opportunity to submit your personally identifiable information in connection with a feature, program promotion, or some other aspect of our Website. For instance, you may: (a) provide your name, address, and email address to register on our Website to use our suite of marketing tools; (b) provide certain demographic information about yourself (e.g., age, gender, purchase, preference, usage, frequency, etc.) when participating in a survey, poll, or registering on our Website; (c) provide payment information when ordering products or services on the Website, or (d) post a general comment and/or recommendation on our Website. Certain information may not be personally identifiable when standing alone (e.g., your age), but may become so when combined with other information (e.g., your age and name). Whether or not you provide this information is your choice; however, in many instances this type of information is required to participate in the particular activity or service, realize a benefit we may offer, or gain access to certain content on our Website.

Non-Personal Information: Our definition of non-personal information is any information that does not personally identify you. Non-personal information can include certain personally identifiable information that has been de-identified; that is, information that has been rendered anonymous. We obtain non-personal information about you from information that you provide us, either separately or together with your personally identifiable information. We also automatically collect certain non-personal information from you when you access our Website. This information can include, among other things, IP addresses, the type of browser you are using (e.g., Internet Explorer, Firefox, Safari, etc.), the third party website from which your visit originated, the operating system you are using (e.g., Vista, Windows XP, Mac OS, etc.), the domain name of your Internet service provider (e.g., America Online, NetZero, etc.), the search terms you use on our Website, the specific web pages you visit, and the duration of your visits.

We collect this information: (a) directly from you when you provide it to us; (b) automatically as you navigate through the Website; and/or (c) from third parties, for example, our business partners.

When you submit information to us through our Website, you should be aware that your information is transmitted across the Internet and that no method of transmission over the Internet is 100% secure. Although we take reasonable security measures to protect your information when we receive it, you also need to ensure you take appropriate steps to protect your information.

4. Use of Information

The personally identifiable information collected through our Website is generally used to fulfill your requests for our products, programs, and services, to respond to your inquiries about our offerings, to personalize your online experience, and in other ways naturally associated with the circumstances in which you provided the information. We also may use this information to later contact you for a variety of reasons, such as customer service, offering you other products, programs, or services that we believe may be of interest to you, or to communicate with you about content or other information you have posted or shared with us via our Website. We may share or sell your personally identifiable information with third parties such as our co-promotional partners, rental/purchasing agencies, contractors, vendors, consultants and professional advisors to the extent necessary for them to perform services on our behalf, and persons or entities with whom we have marketing, business, or other relationships. In response to a legal process or law enforcement request we may disclose personally identifiable information. We also may disclose personally identifiable information if we believe it is necessary to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of our terms of use, or as otherwise required by law. In addition, we may transfer your personally identifiable information as part of the assets of Client if Client is, or parts of its business are, sold to, merged with or acquired by, a third party.

We use the non-personally identifiable information that we collect in a variety of ways, including to administer the Website, help us analyze site traffic, understand customer needs and trends, carry out targeted promotional activities, improve the quality of the pages that make up our Website, gather broad demographic information, and to improve our Website services. We may use your non-personal information by itself or aggregate it with information we have obtained from others. We may share your non-personal information with our affiliated companies and third parties to achieve these objectives and others. In no event is this information matched to your personally identifiable information, and aggregate information is anonymous information that does not personally identify you.

Agents and contractors of Client who or that have access to personally identifiable information are required to protect this information in a manner that is consistent with this Privacy Policy by, for example, not using the information for any purpose other than to carry out the services they are performing for Client. Client will not use or transfer personally identifiable information provided to us in ways unrelated to the ways described above without also providing you with an opportunity to opt out of these unrelated uses.

5. Other Uses and Information

IP Addresses. An IP address is a number that is automatically assigned to your computer whenever you are surfing the Internet. Web servers (computers that “serve up” web pages) automatically identify your computer by its IP address. When visitors request pages from our Website, our servers typically log their IP addresses. We collect IP addresses for purposes of system administration, to report non-personal aggregate information to others, and to track the use of our Website. IP addresses are considered non-personal information and also may be shared as provided above. It is not our practice to link IP addresses to anything personally identifiable; that is, the visitor’s session will be logged, but the visitor remains anonymous to us. However, we reserve the right to use IP addresses to identify a visitor when we feel it is necessary to enforce compliance with our Website rules or to: (a) fulfill a government request; (b) conform with the requirements of the law or legal process; (c) protect or defend our legal rights or property, our Website, or other users; or (d) in an emergency to protect the health and safety of our Website’s users or the general public.

Cookies. “Cookies” are small text files from a website that are stored on your hard drive. These text files make using our Website more convenient by, among other things, saving your preferences for you. Cookies themselves do not typically contain any personally identifiable information. We may analyze the information derived from these cookies and other technological tools we employ (such as clear gifs/web beacons) and match this information with data provided by you or another party. We may provide our analysis and certain non-personal information to third parties (who may in turn use this information to provide advertisements tailored to your interests), but this will not involve disclosing any of your personally identifiable information. Please note that advertisers that serve advertisements on our Website and third-party content providers that serve content on our Website also may use their own cookies and other technological tools which are subject to the advertiser’s privacy policies, not this Privacy Policy. If you are concerned about the storage and use of cookies, you may be able to direct your internet browser to notify you and seek approval whenever a cookie is being sent to your hard drive. You also may delete a cookie manually from your hard drive through your internet browser or other programs. Please note, however, that some parts of our Website will not function properly or be available to you if you refuse to accept a cookie or choose to disable the acceptance of cookies.

Google Analytics. This website uses Google Analytics, a web analytics service provided by Google, Inc. (“Google”). Google Analytics uses cookies. The information generated by the cookie about your use of the website (including your IP address) will be transmitted to and stored by Google on servers in the United States. Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators, and providing other services relating to website activity and internet usage. Google may use the data collected to contextualize and personalize the ads of its own advertising network. Google also may transfer this information to third parties where required to do so by law, or where such third parties process the information on Google’s behalf.

Google will not associate your IP address with any other data held by Google. You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website. By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set out above. Find Google's privacy policy [here](#).

Email Communications. If you send us an email with questions or comments, we may use your personally identifiable information to respond to your questions or comments, and we may save your questions or comments for future reference. For security reasons, we do not recommend that you send non-public personal information, such as passwords, credit card information, social security numbers, or bank account information, to us by email. However, aside from our reply to such an email, it is not our standard practice to send you email unless you request a particular service or sign up for a feature that involves email communications, it relates to purchases you have made with us (e.g., product updates, customer support, etc.), we are sending you information about our other products and services, or you consented to being contacted by email for a particular purpose. In certain instances, we may provide you with the option to set your preferences for receiving email communications from us; that is, agree to some communications but not others. We reserve the right to send you transactional emails such as customer service communications.

Other Disclosures. Notwithstanding anything herein to the contrary, we reserve the right to disclose any personally identifiable or non-personal information about you if we are required to do so by law, with respect to copyright and other intellectual property infringement claims, or if we believe that such action is necessary to: (a) fulfill a government request; (b) conform with the requirements of the law or legal process; (c) protect or defend our legal rights or property, our Website, or other users; or (d) in an emergency to protect the health and safety of our Website's users or the general public.

Your California Privacy Rights. Residents of the State of California, under certain provisions of the California Civil Code, have the right to request from companies conducting business in California a list of all third parties to which the company has disclosed certain personally identifiable information as defined under California law during the preceding year for third party direct marketing purposes. You are limited to one request per calendar year. Should you make a request, in your request, please attest to the fact that you are a California resident and provide a current California address for our response. You may request the information from us in writing at info@circa2020redlands.com, with the subject heading "California Privacy Rights."

6. Deleting Information About You

Whether or not you provide personally identifiable information is completely your own choice. You are not obligated to answer any question that is presented to you on our through our Website. You may opt-out from receiving future promotional information from us or our affiliated companies, or direct that we not share your information with any affiliated companies, as set forth in Section 11 below. Whether or not you opt-out is your choice; however, in many instances this type of information is required to participate in a particular activity, realize a benefit we may offer, or gain access to certain content, services, or offers on our Website.

7. Public Forums

We may offer blogs, message boards, bulletin boards, or similar public forums where you and other users of our Website can communicate. The protections described in this Privacy Policy do not apply when you provide information (including personal information) in connection with your use of these public forums. We may use personally identifiable and non-personal information about you to identify you with a posting in a public forum. Any information you share in a public forum is public information and may be seen or collected by anyone, including third parties that do not adhere to our Privacy Policy. We are not responsible for events arising from the distribution of any information you choose to publicly post or share through our Website.

8. Protecting Children

We take special care to protect the safety and privacy of children. Our site is a general audience site. Nevertheless, the features, programs, promotions, services and other aspects of our Website requiring the submission of personally identifiable information are not intended for anyone under 18 years of age. No one under age 13 may provide any information to or on the Website. We do not knowingly collect personally identifiable information from children under the age of 13. If you are under 13, do not use or provide any information on this Website or on or through any of its features/register on the Website, make any purchases through the Website, use any of the interactive or public comment features of this Website or provide any information about yourself to us, including your name, address, telephone number, e-mail address or any screen name or user name you may use. If you are a parent or guardian of a child under the age of 13 and believe he or she has disclosed personally identifiable information to us please contact us at info@circa2020redlands.com. If we learn we have collected or received personal information from a child under 13 without verification of parental consent, we will delete that information.

9. Keeping Your Information Secure

We have implemented security measures we consider reasonable and appropriate to protect against the loss, misuse, and alteration of the information under our control. Please be advised, however, that while we strive to protect your personally identifiable information and privacy, we cannot guarantee or warrant the security of any information you disclose or transmit to us online and are not responsible for the theft, destruction, or inadvertent disclosure of your personally identifiable information. In the unfortunate event that your “personally identifiable information” (as the term or similar terms are defined by any applicable law requiring notice upon a security breach) is compromised, we may notify you by e-mail (at our sole and absolute discretion) to the last e-mail address you have provided us in the most expedient time reasonable under the circumstances; provided, however, delays in notification may occur while we take necessary measures to determine the scope of the breach and restore reasonable integrity to the system as well as for the legitimate needs of law enforcement if notification would impede a criminal investigation. From time to time we evaluate new technology for protecting information, and when appropriate, we upgrade our information security systems.

10. Collection of Information By Third-Party Sites, Ad Servers, and Sponsors

Our site may contain links to other third party sites that we do not control or maintain. These sites may have information practices different from ours. You should exercise caution and consult the privacy notices of all third party websites before accessing such websites, as we have no control over information that is submitted to, or collected by, these third parties. Client has no control over the privacy practices employed by any third party website or any third party products or services. Therefore, we cannot be responsible for the protection and privacy of any information that you provide while visiting such websites and such websites are not governed by this Privacy Policy.

11. Contact, Access, and Opt-Out Information

Access to personally identifiable information can be accessed when logging into your profile. You may contact us as at the following contact information if: (a) you have questions or comments about our Privacy Policy; (b) wish to make corrections to any personally identifiable information you have provided; (c) want to opt-out from receiving future commercial correspondence, including emails, from us or our affiliated companies; or (d) wish to withdraw your consent to sharing your personally identifiable information with others. For verification purposes please include your first name, last name, and e-mail address you use for said service. To protect your privacy and security, we will take reasonable steps to help verify your identity before granting access or making corrections.

Contact Information:

info@circa2020redlands.com

Phone: 909-798-8000

27000 West Lugonia Avenue, Redlands, CA 92374

We will respond to your request and, if applicable and appropriate, make the requested change in our active databases as soon as reasonably practicable. Please note that we may not be able to fulfill certain requests while allowing you access to certain benefits and features of our Website.

12. Sole Statement

This Privacy Policy as posted on this Website is the sole statement of our privacy policy with respect to this Website, and no summary, modification, restatement or other version thereof, or other privacy statement or policy, in any form, is valid unless we post a new or revised policy to the Website.

13. Effective Date

The Privacy Policy posted on this Website was updated on the 25th March 2016.